

MINUTES OF SKYPE STATUS CALL
OF THE
BOARD OF DIRECTORS
FLORIDA KEYS AQUEDUCT AUTHORITY

HELD ON

APRIL 8, 2020

PUBLIC MAY JOIN MEETING BY VIA PHONE AT:
1-(850)792-4985
MEETING ID: 283073705

11:00 A.M.

The following MEMBERS were present:

J. Robert Dean Chairman
Richard J. Toppino Vice-Chairman
David C. Ritz Secretary/Treasurer
Antoinette M. Appell Member
Cara Higgins Member

Thomas G. Walker Executive Director
Kerry Shelby Deputy Executive Director
Robert T. Feldman General Counsel
Timothy Esquinaldo Internal Auditor
Jolynn Reynolds Director of Engineering
Peter Gomez Director of Water Ops.
Jay Miller Director of Wastewater Ops.

A LIST OF ATTENDANCE IS RETAINED WITH THE PERMANENT RECORD OF THIS MEETING.

COVID-19 STATUS CALL

The Meeting was called to order by Chairman Dean at 11:01 a.m.

Pam Albury presented the role call and advised the Board and staff that Mr. Toppino would be joining the call momentarily.

For the record Mr. Toppino joined in on the call at 11:06 a.m.

AGENDA

Latest Information and Response

Mr. Walker advised that staff has implemented work schedule changes for the Operation crews. He explained that these crews normally work side by side but will now be separated into work groups following the social distancing practices and have schedules that rotate working one-week on and one-week from home. Mr. Walker added that the week the employee is home they will be on call and can use this time to work on Certifications/Licensing which are part of their job requirements.

Mr. Walker reported that employees working out of an FKAA facility or job site are screened daily and fill out a COVID-19 questionnaire. He added that the screening is a requirement for all contractors that work on FKAA job sites.

Mr. Toppino inquired if FKAA Inspectors and crews are wearing face masks and practicing social distancing. Mr. Walker advised yes that staff and crews have been provided with face buff's, gloves, disinfectant wipes and hand sanitizer.

Mr. Walker reported that to date water production remains high and attributes it to irrigation continuing even with all the closures.

Current Financial Status

Mr. Shelby advised that staff continues to work with customers in order to keep bills as current as possible and will provide an installment payment plan if necessary. Mr. Shelby added that the Authority's bond covenants require these fees be collected at some point.

Mr. Shelby reported March ended healthy and ahead of revenue budget and under in operating expenses. Mr. Shelby advised that the \$12 million contingency is available as well as the roughly \$13 million set aside for proposed capital projects. Mr. Shelby added liquidity wise the Authority is in good shape.

Additional Comments:

Chairman Dean inquired the status of the BB&T offices. Mr. Walker advised that it is going well and that we had closed on all three (3) units with staff planning on moving in the middle of May.

Chairman Dean asked when bids would be going out for demolition of the current Joe Pinder Administration Building. Mr. Walker advised the ad should go out in the next couple of weeks with bids coming in during May and demolition scheduled for June.

On recommendation of Chairman Dean and a motion of Mr. Ritz, seconded by Mrs. Higgins the Board approved staff actions to date as reported at today's meeting.

ADJOURNMENT

With there being no further business, the meeting was adjourned at 11:22 a.m.

FLORIDA KEYS AQUEDUCT AUTHORITY

By: 
J. Robert Dean, Chairman

Attest:


David C. Ritz, Secretary/Treasurer

ATTENDANCE

BOARD MEMBERS

J. Robert Dean
Richard Toppino
David C. Ritz
Antoinette M. Appell
Cara Higgins

EKAA STAFF

Tom Walker	Pam Albury
Tim Esquinaldo	Randy Acevedo
Jay Miller	Peter Gomez
Julie Cheon	Rick Ketcham
Karen Rodriguez	Jolynn Reynolds

MEMBERS OF THE PUBLIC

John Sweeting (Union Rep.)