

MINUTES OF SPECIAL MEETING
OF THE
BOARD OF DIRECTORS
FLORIDA KEYS AQUEDUCT AUTHORITY

HELD ON

March 10, 2020

FLORIDA KEYS AQUEDUCT AUTHORITY
1100 KENNEDY DRIVE
KEY WEST, FL 33040

10:30 A.M.

The following MEMBERS were present:

J. Robert Dean Chairman
Richard J. Toppino Vice-Chairman
Antoinette M. Appell Member
Cara Higgins Member

Thomas G. Walker Executive Director
Kerry G. Shelby Deputy Executive Director
Robert T. Feldman General Counsel
Jolynn Reynolds Director of Engineering

A LIST OF ATTENDANCE IS RETAINED WITH THE PERMANENT RECORD OF THIS MEETING.

SPECIAL MEETING

Chairman Dean called the Special Meeting to order at 10:30 a.m.

DOE-01. CONSIDERATION TO APPROVE TEMPORARY OFFICE SPACE FOR PROJECT #7054-18-NEW JOE PINDER ADMINISTRATION BUILDING (NOT TO EXCEED \$1,000,000.00 OVER THE DURATION OF THE PROJECT)

On recommendation of Mrs. Reynolds and motion of Mrs. Appell, seconded by Mr. Toppino, the Board approved temporary office space for Project #7054-18-new Joe Pinder Administration Building not to exceed \$1,000,000.00 over the duration of the project.

Additional Comments:

Mr. Toppino inquired if we would be leasing or purchasing the modular units. Mrs. Reynolds advised that we would be leasing the units with an option to buy at the end.

Mr. Reynolds advised that the modular units take 45 to 60 days to deliver.

Mrs. Higgins asked if staff had looked at other temporary office space other than the BB&T offices. Mr. Walker advised that staff had looked at other options but overall, the three (3) BB&T units were the most cost-effective per square foot and are move-in ready.

Mrs. Reynolds explained that staff's goal is to take the bid for demolition out in April, award the bid in May, demolition in June followed by finalizing the foundation and plans.

Mr. Feldman advised that the seller is paying the assessment fee and that the appraisal will be completed tomorrow.

Further Discussion:

Mr. Walker advised that the Authority has increased hand sanitizer stations throughout the building and keeping staff informed with the latest updates regarding the Coronavirus from the CDC.

BOD-01. BOARD OF DIRECTORS DISCUSSION

ADJOURNMENT

With there being no further business, the meeting was adjourned at 11:04 a.m.

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By:  _____
J. Robert Dean, Chairman

Attest:

Richard J. Toppino, Vice Chairman

ATTENDANCE

BOARD MEMBERS

J. Robert Dean
Richard J. Toppino
Antoinette M. Appell
Cara Higgins

FKAA STAFF

Thomas G. Walker
Kerry G. Shelby
Robert T. Feldman
Pam Albury