

**Additional Information**  
**EO - 02**

**BOARD OF DIRECTORS, FLORIDA KEYS AQUEDUCT AUTHORITY**  
**AGENDA ITEM SUMMARY**

AGENDA ITEM # EO - 02

CONSENT:                      REGULAR: X

Meeting Date: December 23, 2010

Department: Executive

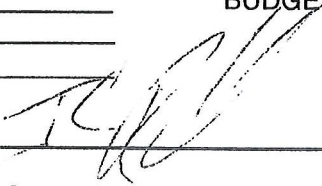

**AGENDA TITLE:** A discussion of the Village of Islamorada's Request for Qualifications (RFQ) for the design, construction, operation and finance of a new wastewater system and if the FKAA should consider responding to the RFQ.

**ITEM BACKGROUND:** Additional Information to the Executive Director's Report.

**PREVIOUS RELEVANT ACTION BY FKAA BOARD OF DIRECTORS:** N/A

**STAFF RECOMMENDATION (MOTION):** N/A

**SUPPLEMENTAL INFORMATION:** N/A

DOCUMENTATION:	Included:	To-Follow:	Not Required:	
COST FKAA:	\$ _____	BUDGETED:	Yes	No
COST/OTHERS:	\$ _____			
COST TOTAL:	\$ _____			
DEPARTMENT DIRECTOR APPROVAL: _____ 				
Reviewed by:	Internal Auditor: _____	General Counsel: _____	Executive Director: 	

**BOARD ACTION:**

Approved:                      Tabled:                      Disapproved:                      Recommendation Revised:

Comments: \_\_\_\_\_

Date: \_\_\_\_\_

Recording Clerk: \_\_\_\_\_

**REQUEST FOR QUALIFICATIONS  
RFQ-10-12**

**ISLAMORADA, VILLAGE OF ISLANDS  
86800 OVERSEAS HIGHWAY  
ISLAMORADA, FLORIDA 33036**

December 14, 2010

**SUBJECT: Islamorada, Village of Islands  
Design-Build-Operate-Finance ("DBOF") Wastewater System  
Request for Qualifications (RFQ): RFQ-10-12**

To Whom It May Concern:

Islamorada, Village of Islands ("Village") is currently soliciting qualifications for Design-Build-Operate-Finance (DBOF) services for the design, construction, operation and finance of a new wastewater system, with a 20 to 25 year operations contract for the facilities constructed by the DBOF Entity.

Pre-Qualification Documents may be obtained from the Village Clerk at the Village Administration Center, 3<sup>rd</sup> Floor, 86800 Overseas Highway, Islamorada, Florida or by downloading in PDF format from DemandStar or the Village's website at [www.islamorada.fl.us](http://www.islamorada.fl.us). If Pre-Qualification Documents are to be mailed, a separate payment of \$25.00 must be made for each set to cover shipping and handling. Payment in full must be received by the Village Clerk prior to the issuance of the Pre-Qualification Documents. All Respondents to this RFQ must register with the Village Clerk.

Qualified respondents are invited to submit written Statements of Qualifications for consideration in accordance with this RFQ to the Village Clerk. Original signed Pre-Qualification Documents, an electronic copy in Adobe Acrobat PDF format, and five (5) hard copies of your Pre-Qualification Documents must be received prior to **2:00 P.M.** on **February 1, 2011** by:

Village Clerk  
Islamorada, Village of Islands  
Village Administration Center, 3<sup>rd</sup> Floor  
86800 Overseas Highway  
Islamorada, Florida 33036  
Email: [beverly.raddatz@islamorada.fl.us](mailto:beverly.raddatz@islamorada.fl.us)  
Phone: (305) 664-6412

The Pre-Qualifications Documents shall be enclosed in a sealed envelope and be plainly marked on the upper left hand corner with the name and address of the Respondent and bear the following title: Islamorada, Village of Islands, RFQ Design-Build-Operate-Finance (DBOF) Wastewater System.

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The Village shall not accept responses received after the specified time and date.

A **mandatory** pre-submittal meeting and site visit(s) will be conducted on **January 5, 2011**. The meeting will begin at **10:00 AM** at Village Hall, 86800 Overseas Highway, Islamorada, Florida 33036 and will be followed by site visit(s), including the Village's existing North Plantation Key Wastewater Plant and Facility.

*Beverly Rablitz*

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Village Clerk